

Sub: PCA schedule for upcoming Haryana State Board of Technical Education Examination(HSBTE)

It is for the information of all the students (regular + reappear) that the HSBTE has notified the schedule for the submission of PCA forms for the upcoming examinations . The PCA form submitted through email will not be accepted. The brief detail of schedule is as under :

S N	Exam Fee detail for PCA form	Key Dates
1	<u>Without Late Fee :</u> Exam fee under Semester system: Rs 350/- per student per semester (for Regular and re-appear students of 2016, 2017, 2018, 2019 & 2020 Batch) Exam Fee under Annual system: Rs 700/- per student (for Regular and reappear students of 1st Year)	Upto 20.06.2022 (Monday)
2	With Late fee : Rs 50/- per student per PCA form	Upto 27.06.2022 (Monday)
3	Mercy Chance : Rs 1000/- per subject (for Students prior to 2016 Batch)	27.06.2022 (Monday)

Note: It takes time to upload the PCA forms on the website of HSBTE so all the students are advised to submit the hard copy of PCA form upto 17.06.2022 .

Other Important Instructions :

1. The regular students will submit the PCA form to the respective Class Tutor along with self-attested copy of 10th certificate and proof of exam fee deposited .
2. The reappear students will submit the PCA form after getting attested from respective HOD along with self-attested copy of 10th certificate and proof of exam fee deposited.
3. The exam fee can be deposited in the AXIS Bank , Sirsa (**Bank Account No: 913010000333278 , IFSC : UTIB0000609 , Name : Principal Govt. Polytechnic , Sirsa**)
4. The regular student will not be promoted to next semester if he / she fails to submit their PCA form for the respective regular class (vide memo no: 2552/Exam/HSBTE dated: 21/03/2017).
5. Students can apply upto maximum 12 subjects (regular + reappear).
6. **The PCA form submitted through email will not be accepted .**
7. Students having re-appear in 1st/2nd/3rd/4th/5th/ 6th sem. should fill the PCA form as per the new syllabus / subject codes as some of the old ID's have been merged into new ID's.
8. The students having reappear in practical subjects of any semester also need to apply for that particular Subject/semester with exam fee.
9. Only students of 2016, 2017 & 2018 batch can apply for improvement in maximum **four subjects** with requisite fees of Rs. 500/- per subject.
10. The students are advised to refer the "Student Marks Register" (www.hsbte.org.in) while filling the PCA form. The students themselves will be responsible in case of any delay in this regard.
11. Students are directed to visit HSBTE web site (www.hsbte.org.in) time to time for the detailed information & updates
12. **Students must carry a Photo ID proof along with admit card while appearing in the examination.**

Notice Board (Institute / Hostel I / II)

Endst. No: GPS/EXAMS/2022/ 2490

Principal

Date: 24 .05.2022

CC:

1. TPO
2. HOD (Appl Sci / Agri / Civil / Comp / Elect / Elex / Mech Engg) to direct the respective Class Tutor to check and authenticate the PCA forms (Photo , Roll No, Student's name, Father's Name, Mother's Name, valid contact no, valid email ID)
3. Workshop Supdt ✓
4. O/I (Exam/ Website)
5. Cashier. He is advised to collect the fee for G.P. Sirsa, G.P. Dhangar and SBS Polytechnic separately and deposit the same to the bank account of HSBTE through separate challans as per the directions received from HSBTE

Principal