

Sub: - PCA schedule for Next state board HSBTE Examination.

It is for the information of all the students that the schedule for filling of PCA of Next State Board Diploma Examination is as per the schedule given below:

As per **memo No: 292/Exam/HSBTE** dated 07-09-2021 of HSBTE Panchkula, the PCA schedule is given below:

Sr. No.	Filling of PCA Forms	Last Date
1	Last date to submit PCA form by the student in their institute Exam fee under semester system: Rs. 350/- per student per semester (including re-appear of 1 st and 2 nd semester). Exam Fee under annual system: Rs. 700/- per student	Upto 10-09-2021 (Friday)
2	Last date to submit PCA form of Mercy chance by the students (prior to 2015 Batch) in their institute with requisite fee of Rs. 1000/- per subject	Upto 10-09-2021 (Friday)

INSTRUCTIONS TO FILL UP THE PCA FORMS:

- The student can deposit the fee in the AXIS Bank , Sirsa (**Name : Principal Govt. Polytechnic , Sirsa Account No: 913010000333278 , IFSC : UTIB0000609**)
- Students who filled PCA forms for Reappears in July 2021 and their reappears were carried forward as per UGC guidelines. Such students need not to fill PCA form again for same subject IDs.
- PCA will be accepted through Digital Mode. Students may download the PCA form from Institution web-site i.e. www.gpsirsa.ac.in under the Download link.
- Students can apply maximum 12 subjects (as per point no. 2 of standing instructions issued by the Board vide memo no. 366-94/Exam dated 27/02/2003).
- The students must send the **scanned copy in the pdf format only** of completely filled PCA form, Online exam result and proof of fee deposit to the concerned Branch e-mail Ids as given below.
 - Agri. Engg. Email id: agripca@gmail.com
 - Civil Engg. Email id: civilpca.gps@gmail.com
 - Computer Engg. Email id: comppca@gmail.com
 - Electrical Engg. Email id: electpca@gmail.com
 - ECE Engg. Email id: ecepca.gps@gmail.com
 - Mechanical Engg. Email id: mechpca@gmail.com
- The permission cum admission (PCA) forms/Exam forms including Roll No, Name of student, Father's Name, Mother's Name, valid contact no., valid email ID and **photos (only colored photograph with white/ light background)** are to be properly checked and authenticated by the concerned HOD. All the results have already been declared by HSBTE. The students themselves will be responsible in case of any delay in this regard.
- Students having Re-appear in 1st/2nd/3rd/4th/5th & 6th sem. should fill the PCA form as per the new syllabus/ subject codes as some of the old ID's have been merged to new ID's.**
- Only students of 2015, 2016 & 2017 batch can apply for improvement in Next exam in maximum four subjects with requisite fees of Rs. 500/- per subject (as per the instruction conveyed vide memo no: 13508/HSBTE dated 17/10/2012).
- First year Annual Pattern will be conducted from 60% syllabus already prescribed in the curriculum.

Note:

- Students must carry a Photo ID proof along with admit card while appearing in the examination.
- Students are directed to visit HSBTE web site (www.hsbte.org.in) time to time for the detailed information & updates.

Notice Board (Institute)

Principal

Endst. No. GPS/EXAM/2021/ 2743

Date: 08.09.2021

A copy of the above is forwarded to the following for information and requested to intimate the students that they must carry a Photo ID proof along with admit card while appearing in the examination.

- TPO / HOD (Agri. / Civil/ Comp./ Elect. / Elex. / Mech. / App. Sc.) / W/S Supdt.
- O/I (Exam)/ O/I (web-site): to host on Institute web site.
- Cashier. (He is advised to collect the fee for G.P. Sirsa and G.P. Dhangar separately and deposit the same to the bank account of HSBTE through separate challans).

Principal