

OFFICE OF THE PRINCIPAL, GOVT. POLYTECHNIC, SIRSA

Order No: 356

Dated: 07.12.2020

Sub: Revised PCA schedule for Next State Board examination.

In continuation of office order no. 346 dated 19.11.2020 the revised PCA schedule for next State Board examination is as under. The PCA form will be accepted through Digital Mode.

Sr. No.	Submission of filled PCA form and exam fee	Last Date
1.	Last date to submit PCA form without Late fee The Exam fee is Rs 350/- per student per semester	Upto 15.12.2020 (Tuesday)
2.	With additional late fee of Rs. 50/- per student	upto 22.12.2020 (Tuesday)
3.	Mercy Chance: Prior to 2015 Batch students Rs. 1000/- per student per subject	Upto 22.12.2020 (Tuesday)

Note:

1. Following can apply for PCA
 - a. 3rd & 5th sem. regular students of diploma courses.
 - b. Reappear of 1st, 2nd, 3rd, 4th, 5th, & 6th sem. of all diploma courses.
 - c. Mercy chance students
 - i. Students of 14 and all previous batches of all diploma courses.
 - d. Improvement cases as per HSBTE Exam Regulations.
2. The candidates of odd semesters will not be promoted to next semester if he/she fails to submit PCA/ Examination form for the next board exam as per instruction conveyed by the board vide memo no 2552/Exam/HSBTE dated 21.03.2017 (also available on hsbte.org.in) and such students shall be considered as 'Dropped Students'.
3. The student can deposit the EXAM fee in the AXIS Bank , Sirsa (**Name** : Principal Government Polytechnic , Sirsa **Account No:** 913010000333278 , **IFSC** : UTIB0000609)
4. **Every student must enter their valid email and mobile number in PCA form.**
5. Only passport size colored photograph with white/ light background and without wearing any cap will be accepted. The photo must not be taken from the mobile camera.
6. Students can apply for maximum 12 subjects (regular + reappear).
7. Students are directed to visit HSBTE web site (www.hsbte.org.in) and institute web site .
8. **The students must send the scanned copy (in pdf format) of completely filled PCA form, scanned copy of self-attested 10th certificate , proof of previous exam results and proof of fee deposit to the concerned Branch e-mail ids in the pdf format only as given below. The subject of the email should be written as "PCA form of Roll No:.....".**
9. Rest of the instructions as already conveyed vide office order no 328 dated 06.11.2020 may be strictly followed

a. Agri. Engg.	Email id: agripca@gmail.com
b. Civil Engg.	Email id: civilpca.gps@gmail.com
c. Computer Engg.	Email id: comppca@gmail.com
d. Electrical Engg.	Email id: electpca@gmail.com
e. ECE Engg.	Email id: ecepca.gps@gmail.com
f. Mechanical Engg.	Email id: mechpca@gmail.com

Principal

Endst. No. GPS/EXAM/2020/4182

Date: 07.12.2020

CC:

1. HOD (Agri / Civil/ Comp / Elect / ECE / Mech Engg) They are directed to verify the photos, email ids, mobile no. and result / subject code of the students before submitting PCA to exam branch.
2. O/I (Exam)
3. ✓ O/I (web-site)
4. Cashier

Principal